



## Instructions for paying your subs

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There are several ways you can pay your annual BRMFC membership subscription. They are listed here in order of preference which makes the burden of collecting subs easier on the Secretary and Treasurer.

1. Pay your fees by direct deposit using your financial institution's online facilities. The clubs bank account details are included on the payment form. It's actually easier than it sounds.
  - a. Download the payment form.
  - b. Transfer the required amount into the club's account.
  - c. Fill the form in electronically using the instructions further on.
  - d. Enter your transaction receipt on the form in the space provided.
  - e. After the form has been filled in email it to the secretary and treasurer.
2. Pay your fees by direct deposit using your financial institution's online facilities, print the form and fill it in then hand or post to the secretary.
3. Fill out the form using a printed copy from the web site or one from the supply at the field and together with the prescribed fees post or hand to the secretary.

### How to fill in the form electronically

(Assumes Adobe Acrobat Reader DC Continuous Release | Version 2019 or later.)

1. Click on the link *Membership Payment* form on the [Membership](#) page.
2. After the PDF form downloads and displays in your browser save it to your desktop. If you don't see the toolbar with the Save button right click inside the form and select *Show or hide toolbar* on the popup menu. That will display the Adobe Reader toolbar, click the *Save* button and save to your desktop (or any other preferred folder) on your computer.
3. Open the form just saved to your desktop or preferred folder by double clicking on it.
4. Click the *Fill & Sign* toolbar command. (Shows as a pen nib)  
It can also be found on the Tools tab or menu *View->Tools->Fill & Sign->Open* (See sample form opened and edited on next pages.)
5. Using the Adobe Reader edit controls fill in all your details on the form (this enables your current details to be checked against the club database). Make sure the date is also filled in. Check the fee/s you are paying and enter the amount – then fill in the total down below.
6. Enter your direct deposit receipt from your financial institution in the space provided.
7. When finished click *Close Fill & Sign*. Then save the document. You can update the current document or save to another file.
8. Click the *Email* button on the toolbar, then the *Attach* button located in the right hand panel. It should open a new email message with the filled in PDF form attached.
9. Enter [secretary@brmfc.org.au](mailto:secretary@brmfc.org.au) and [treasurer@brmfc.org.au](mailto:treasurer@brmfc.org.au) as the recipients.  
For the *subject* enter: **BRMFC - Membership Payment Form**

# The downloaded form opened in Adobe Reader


MembPayment 2019\_20.pdf - Adobe Acrobat Reader DC

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**BALLARAT RADIO MODEL FLYING CLUB Inc.**  
 Web site: [www.brmfrc.org.au](http://www.brmfrc.org.au) Inc. No. A0062781D

**MEMBERSHIP PAYMENT FORM – 2019/2020** Date:.....

Surname ..... First Name..... Middle Name .....

Address ..... City ..... Postcode .....

Phone: Hm ..... Bus ..... Mob ..... Email .....

Date of Birth..... MAAA (AUS No) ..... Partners Name .....

Occupation/skills ..... Tx Frequencies Used .....

Tick ✓ membership type below and write amount applicable in column on right hand side of sheet and fill out tear off receipt.

Note: VMAA fee includes MAAA affiliation & insurance. Pension rates are shown in brackets () – Club's 10% discount. To qualify you must have a Government Concession Card with Full Medical Entitlement. (Fees are rounded up or down to the nearest \$.)

**New member.** (Existing members ignore this)  
 Joining fee \$10.00 + \$10.00 refundable gate key deposit (receive starter pack)..... Amount: \$.....

**Senior member plus VMAA – Full member benefits, any person 18 years or over before 1<sup>st</sup> July 2019.**

Club	\$95.00	(\$86.00)		
VMAA	\$144.00	(\$144.00)	(VMAA: \$54, MAAA: \$90)	
<b>Total</b>	<b>\$239.00</b>	<b>(\$230.00)</b>		Amount: \$.....

**Senior member – Full member benefits, any person 18 years or over before 1<sup>st</sup> July 2019.**  
 VMAA fee is paid through another club and you intend to fly regularly at our field.

Name of other club: .....

Club	\$95.00	(\$86.00)		Amount: \$.....
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**Junior member plus VMAA – Any person under 18 years before 1<sup>st</sup> July 2019.**  
 Club \$48.00 (\$43.00) – 50% of senior membership fee

VMAA	\$72.00	(\$72.00)		
<b>Total</b>	<b>\$120.00</b>	<b>(\$115.00)</b>		Amount: \$.....

**Associate member –** Receives newsletter, non-voting. VMAA fee is paid through another club and you intend to fly infrequently at our field. Probably live remotely. (¾ of senior member fee.)

Name of other club: .....

Club	\$63.00	(\$57.00)		Amount: \$.....
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**Social member –** Receives newsletter, non-flyer, non-voting. (¼ of senior member fee.)

Club	\$24.00	(\$22.00)		Amount: \$.....
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**Family membership –** Full member benefits. Consists of one senior rate plus \$10. Family members must pay VMAA fees as specified (Junior or Senior). Applies to immediate family residing at same address. There is no family VMAA fee arrangement.

Club	\$105.00	(\$94.00)		
VMAA	\$144.00	(\$144.00)		
<b>Sub-Total</b>	<b>\$249.00</b>	<b>(\$238.00)</b>		Amount: \$.....

Person 2 \$72.00 or \$144.00 (\$72.00 or \$144.00) VMAA fee ..... Amount: \$.....  
 Name:..... D.o.B. .... MAAA (AUS) No: .....

Person 3 \$72.00 or \$144.00 (\$72.00 or \$144.00) VMAA fee ..... Amount: \$.....  
 Name:..... D.o.B. .... MAAA (AUS) No: .....

Person 4 \$72.00 or \$144.00 (\$72.00 or \$144.00) VMAA fee ..... Amount: \$.....  
 Name:..... D.o.B. .... MAAA (AUS) No: .....

**Total amount to pay** cash / cheque / direct deposit (receipt) ..... \$.....

Yearly subs are due by 1<sup>st</sup> July 2019. A \$5 administration fee may apply to renewals, if fees are not paid by the due date. Please remit this form and the amount payable to the Secretary at: 209 Jollys Hill Road, Smythes Creek 3351. To make a Direct Deposit (the preferred method), please use the following instructions:

**Direct Deposit Bank Details:** ANZ, BSB: 013799, A/C: 3169 28278, A/C Name: Ballarat Radio Model Flying Club Inc. Remember: state your name in the bank transaction details so the deposit can be accredited to you. Also circle "direct deposit" above and write your bank receipt number alongside before forwarding to the Secretary. This can be done online or at your bank.

✕ **BALLARAT RADIO MODEL FLYING CLUB Inc** – Membership payment receipt Date:.....  
 Received the sum of \$..... (club: \$..... / vmaa: \$.....) from..... Payment by: cash / cheque / direct deposit

Being BRMFC Membership for the financial year 1<sup>st</sup> July 2019 to 30<sup>th</sup> June 2020 Signed:.....

MembPayment 2019\_20.docx: 23 May, 2019 Form 02

# The form edited in Adobe Reader with sample details

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## BALLARAT RADIO MODEL FLYING CLUB Inc.

Web site: [www.brmf.org.au](http://www.brmf.org.au) Inc. No. A0662781D

### MEMBERSHIP PAYMENT FORM – 2019/2020

Date: 1/9/2019

Surname Smith First Name Bill Middle Name John  
 Address 9999 Smith Street City Ballarat Postcode 3350  
 Phone: Hm 9999 9999 Bus \_\_\_\_\_ Mob 9999 999 999 Email abcd@zzzz.org.au  
 Date of Birth: 1/1/1990 MAAA (AUS No) 999999 Partners Name \_\_\_\_\_  
 Occupation/skills Hard worker Tx Frequencies Used 2.4 GHz

Tick ✓ membership type below and write amount applicable in column on right hand side of sheet and fill out tear off receipt.  
 Note: VMAA fee includes MAAA affiliation & insurance. Pension rates are shown in brackets ( ) – Club's 10% discount. To qualify you must have a Government Concession Card with Full Medical Entitlement. (Fees are rounded up or down to the nearest \$.)

**New member** – (Existing members ignore this)  
 Joining fee **\$10.00 + \$10.00** refundable gate key deposit (receive starter pack) Amount: \$20

**Senior member plus VMAA** – Full member benefits, any person 18 years or over before 1<sup>st</sup> July 2019.

Club	\$95.00	(\$86.00)		
VMAA	\$144.00	(\$144.00)	(VMAA: \$54, MAAA: \$90)	
<b>Total</b>	<b>\$239.00</b>	<b>(\$230.00)</b>		Amount: \$239

**Senior member** – Full member benefits, any person 18 years or over before 1<sup>st</sup> July 2019.  
 VMAA fee is paid through another club and you intend to fly regularly at our field.  
 Name of other club: \_\_\_\_\_  
 Club **\$95.00** **(\$86.00)** Amount: \$ \_\_\_\_\_

**Junior member plus VMAA** – Any person under 18 years before 1<sup>st</sup> July 2019.  
 Club **\$48.00** **(\$43.00)** – 50% of senior membership fee  
 VMAA **\$72.00** **(\$72.00)**  
 Total **\$120.00** **(\$115.00)** Amount: \$ \_\_\_\_\_

**Associate member** – Receives newsletter, non-voting. VMAA fee is paid through another club and you intend to fly infrequently at our field. Probably live remotely. (3% of senior member fee.)  
 Name of other club: \_\_\_\_\_  
 Club **\$63.00** **(\$57.00)** Amount: \$ \_\_\_\_\_

**Social member** – Receives newsletter, non-flyer, non-voting. (3% of senior member fee.)  
 Club **\$24.00** **(\$22.00)** Amount: \$ \_\_\_\_\_

**Family membership** – Full member benefits. Consists of one senior rate plus \$10. Family members must pay VMAA fees as specified (Junior or Senior). Applies to immediate family residing at same address. There is no family VMAA fee arrangement.

Club	\$105.00	(\$94.00)		
VMAA	\$144.00	(\$144.00)		
<b>Sub-Total</b>	<b>\$249.00</b>	<b>(\$238.00)</b>		

Person 2 **\$72.00 or \$144.00** **(\$72.00 or \$144.00)** VMAA fee Amount: \$ \_\_\_\_\_  
 Name: \_\_\_\_\_ D.o.B. \_\_\_\_\_ MAAA (AUS) No: \_\_\_\_\_  
 Person 3 **\$72.00 or \$144.00** **(\$72.00 or \$144.00)** VMAA fee Amount: \$ \_\_\_\_\_  
 Name: \_\_\_\_\_ D.o.B. \_\_\_\_\_ MAAA (AUS) No: \_\_\_\_\_  
 Person 4 **\$72.00 or \$144.00** **(\$72.00 or \$144.00)** VMAA fee Amount: \$ \_\_\_\_\_  
 Name: \_\_\_\_\_ D.o.B. \_\_\_\_\_ MAAA (AUS) No: \_\_\_\_\_

**Total amount to pay** cash / cheque / direct deposit (receipt) 123456789 **\$ 249**

Yearly subs are due by 1<sup>st</sup> July 2019. A \$5 administration fee may apply to renewals, if fees are not paid by the due date. Please remit this form and the amount payable to the Secretary at: 209 Jollys Hill Road, Smythes Creek 3351.  
 To make a Direct Deposit (the preferred method), please use the following instructions:  
 Direct Deposit Bank Details: ANZ, BSB: 013799, A/C: 3169 28278, A/C Name: Ballarat Radio Model Flying Club Inc.  
 Remember: state your name in the bank transaction details so the deposit can be accredited to you. Also circle "direct deposit" above and write your bank receipt number alongside before forwarding to the Secretary. This can be done online or at your bank.

**BALLARAT RADIO MODEL FLYING CLUB Inc** – Membership payment receipt Date: \_\_\_\_\_  
 Received the sum of \$ \_\_\_\_\_ (Club \$ \_\_\_\_\_ / VMAA \$ \_\_\_\_\_) from \_\_\_\_\_ Payment by: cash / cheque / direct deposit  
 Being BRMFC Membership for the financial year 1<sup>st</sup> July 2019 to 30<sup>th</sup> June 2020 Signed: \_\_\_\_\_  
 MembPayment 2019\_20.docx: 23 May, 2019 Form 02